

**Director of Medical Student Learning Environment  
University of Illinois at Chicago College of Medicine**

Demonstrating our strong commitment to identifying and addressing student learning environment concerns, the UI College of Medicine established the role of Director of Medical Student Learning Environment (DMSLE). The DMSLE's primary obligations are to:

- Develop and implement Policy, Procedures and Guidelines for fostering a positive learning environment free from student mistreatment;
- Provide those who experience or witness student mistreatment with access to a neutral, impartial, and private resource to report and seek assistance with learning environment and mistreatment concerns;
- Serve as a resource to teachers (faculty, residents and others in a teaching role), staff and administration in discussing and resolving learning environment concerns;
- Receive and monitor reports of student mistreatment from all four UI COM campuses to better identify any trends or patterns involving a specific teacher, a particular department or a certain experiential site;
- Provide feedback to UI COM administration for the purpose of improving the student learning environment; and
- Develop and implement educational activities, information and resources to promote a positive student learning environment.

The DMSLE will help facilitate informal resolutions to reported concerns and advise on the formal avenues to move concerns forward. The DMSLE will not, however, issue binding decisions, mandate actions or policies, or formally adjudicate issues on behalf UI COM. All reports received by the DMSLE will be reviewed within 2 business days of receipt to determine next steps. In addition, the DMSLE will keep the reporter updated on any progress associated with that report. To the extent it is reasonable, the DMSLE will encourage the reporter to first attempt to directly address the issue with those involved, or with the person(s) who oversees/supervises that individual (e.g., course/block, site and/or Clerkship Directors). If the issue remains unresolved or the reporter is unable to directly address the issue, the DMSLE may become more directly involved. If, after inquiry, consultation and review, there appears to be a valid mistreatment or learning environment concern, the DMSLE will collaborate with relevant faculty, staff, and administration, up to and including the Regional and Executive Deans, with the goal of identifying and attempting to reach consensus on appropriate methods to address the concern.