

**Dr. K.M. Tan Travel Fellowship and Bertram A. Richardson Scholarship Fund  
Application Cover Sheet for Chicago Students**

**Deadline: Friday, November 30, 2018**

The Dr. K.M. Tan Travel Fellowship and Bertram A. Richardson Scholarship Fund are two annual scholarships awarded by the Office of International Education (IE), and used to provide financial support for international electives completed by students at the College of Medicine (COM). More information can be found on the IE website: <https://medicine.uic.edu/education/international-education/>

**Applicant Information:**

First and Last Name:	
University Identification Number (UIN):	
Mailing Address:	
City / State / Zip:	
UIC Email Address:	
Personal Email Address:	
Phone Number:	
Graduation Year (class of):	

**International Elective Information:**

International Institution Name:	
Address:	
Name and Title of Main Contact Person:	
Email and Phone Number of Main Contact Person:	
Dates of International Elective Rotation (must be approved for 4-weeks of credit):	

**Eligibility and Conditions:**

- Dr. K.M. Tan Travel Fellowship is available to M4 students from the College of Medicine Chicago campus.
- Bertram A. Richardson Scholarship is available to M3 and M4 students from the College of Medicine.
- Students who have M4 status will automatically be eligible for both awards (only need to have 1 application).
- Students selected to receive K.M. Tan would be given that award over the Richardson (higher monetary amount).
- Students can only receive one of the scholarship awards (if selected for K.M. Tan, no longer eligible for Richardson).
- The international elective rotation must take place between the dates of November 2018 and June 2019.
- K.M. Tan monetary award is up to \$2500 and Richardson monetary award is up to \$700.
- Students must be in good academic standing.
- The international elective (research or clinical) must be a 4-week long approved experience for credit.
- If awarded the K.M. Tan, there is a requirement for a letter of appreciation as well as a 1 page written report about the international experience.

**Submit the following documents to apply\*:**

1. Application Cover Sheet for Chicago Students (this page).
2. Away-International Scheduling Form (must have been approved by Dean Tekian for 4-weeks of credit).
3. Letter or email from the overseas institution accepting you to their program (must include start and end dates).
4. One letter of recommendation from faculty advisor stating the appropriateness of the overseas study for the student's overall learning.
5. Proposed budget with a list of itemized expenses (anticipated or incurred).
6. One-page essay listing the reason(s) and goal(s) for the international rotation in relation to your total educational program and career plans.

**\*Documentation must be compiled into one PDF file in the order (1-6) as stated in the list above. Incomplete applications will not be considered. Email Alexa Richmond at [arich34@uic.edu](mailto:arich34@uic.edu) if you have any questions about submission.**