Attendance:
Administration: Dean Kashima, Dean Few

Officers: David Gordon (President), Kerry Storms (Vice President), Amy Brown (Treasurer), Jin Lee (Webmaster/Historian), Daniel Liechti (Secretary)

Chicago: Kerry Storms, Tara Kennedy (CCSP), Dev Patel (CMSC), Amy Brown, Prinston Varghese, Katherine Reifler, Matthew Durst (CCA), Marcus Gustafsson (OSR), Sean Munoz

Peoria: Riana Riffle, Jin Lee, Danny Liechti, Rollin George, Jean Lee, Ran Xiao (FEC)

Rockford: David Gordon, Aaron Jannings (CCSAS), Anghela Paredes, Tony Logli, Sonali Khurana (CCIA), Bob Horsely (OSR), Tim Feldheim, Maria Saavedra (CCSP)

Urbana: Bob Freidel, Ritika Singh, Perlina Fortinberry, Grace Kim, Jennifer Baldwin

Excused Absence:

I. Welcome - Gordo – Meeting in CME 367
   a. Welcome
      i. Dean Azar has no updates for the UMSC today and will not be speaking.
   b. LCME Mid-cycle Review Team
      i. Assembled by Dean Azar and Regional Deans to review reformatted standards and elements and to provide a report to the deans to ensure that we will be in compliance with the LCME standards. (Gordo is student representative.)
      ii. Also looking at areas in education that we need improvement.
      iii. Will seek further input from UMSC and campus student councils.
   c. Higher Learning Commission reaccreditation for UIC. College is providing requested information to UIC Provost’s office.
   d. College Wide retreat – Engineering in Education Retreat
      i. December 1st: continuation of retreat that we had in August
      ii. Email Agustin Lopez-Scala alscala@uic.edu for those interested in participating. Want student representation.
      iii. 10am – 2 pm in the new learning center facilities at Chicago
      iv. An agenda of the meeting should be coming out shortly
      v. We as student representatives are encouraged to disseminate this information to preceptors and teaching faculty for permission to attend retreat.

II. Guest Speaker- Ms. Ortiz Wortel (Financial Aid Office)
a. PowerPoint presentation available on UMSC website
b. Primary Care Loan Deadline: March 28th, 2015 for M4s. Deadline is after the NRMP Match given requirement of match to primary specialty.
   i. Awarded to M4’s after match
   ii. Subsidized 5% rate
   iii. Requires parental income info, requires borrower to go into and stay in primary care
c. DISBURSEMENT
   i. End of Fall term: December 17th, extra refunds: Dec. 20th
   ii. Spring 2015 Term
      1. Assessment – January 2
      2. Spring Disbursement – Jan
   3. First Refund – Jan 5
d. Loan repayment plans covered and available in the PowerPoint attached. These will also be covered again during the M4 exit interview.
e. Online financial aid calculators
   1. aamc.org/FIRST
   2. Studentloans.gov
f. Please notify the financial aid office if there is going to be a change in medical student schedule.
g. Reminder: Please check credit score every year. Can do so for free at annualcreditreport.com. The GradPLUS loan requires prior credit approval.
h. Public Service Loan Forgiveness – Must be employed full time by a public service organization and be enrolled in an eligible repayment plan.
i. Financial Aid Office Events
   i. Fall Scholarship Workshop: Nov 21, 12-1pm room 106 (tentatively scheduled)
      1. Chicago
         a. Session 1 – 2/11/15 1:30-3pm
         b. Session 2 – 2/24/15 10-11:30am
         c. Session 3 – 3/31/15 1:30-3pm
      2. Peoria: 3/11/15 11-12:30pm
      3. Rockford 3/13/15 10-11:30pm
      4. Urbana – TBD
      5. Received student feedback that most M4’s at all campuses would prefer late afternoon sessions if available.
j. Ms. Wortel has championed aid for disadvantaged students over the years with much success. Loans are now more targeted and calculated, being tailored to the individual student.

III. Approval of Minutes of 09/06/14 (Urbana)- Vote
a. Minutes approved

IV. Executive Board Report
   a. Vice President- Kerry Storms (Peoria)
      i. We now have all of the college committee positions filled.
   b. Secretary- Danny Liechti
      i. If you are not receiving emails from the UMSC listserv, please email me at Liechti2@uic.edu, and I will add you to the listserv
      ii. Please email me site and committee reports.
   c. Treasurer- Amy Brown (Chicago)
      i. If you didn’t get reimbursement for car pool driving to UMSC meetings, please let Amy know.
      ii. Car rides to other college related meetings may also apply.
   d. Historian/ Webmaster- Jin Lee
      i. No updates at this time.
   e. OSR- Bob Horsley (Rockford)
      i. See OSR update by Marcus below.
   f. Advisor- Dean Kashima
      i. LCME Follow up letter due December 1st with regard to status of narrative assessment (in compliance with monitoring). To obtain feedback about narrative assessment, will be conducting in collaboration with College Committee on Instruction and Appraisal (CCIA) surveys for students and course directors in the spring 2015.
      ii. Tiffani Berkel has received a request from other campuses for Dean Azar to give his future of medicine presentation. He did presented to the CMSC.
         1. Urbana – Not interested in this time
         2. Peoria – Will be scheduled with Dean Rowe.
      iii. Senior Associate Dean of Educational Affairs - Currently negotiating with 2 candidates whom we have interviewed.
      iv. Follow-up: Peoria the only site to receive post exam feedback for NBME. We are currently working toward a solution, so that this individual feedback from NBME can become available to students at all campuses. One proposed solution is involvement of the campus IT departments dropping results off in an online dropbox.
      v. Had a retreat of all 4 campuses with the assessment office staff to ensure assessment methods are equivalently at all four campuses.
         1. Goal – All new questions will be written with best practices in mind. Dr. Ilene Harris, Head for the Department of Medical Education, led a discussion on the topic.
         2. Participants shared challenges and solutions.
3. ADA Accommodations – Had a discussion to ensure that students get a notice every year about the process to request accommodations and that reasonable accommodations remain available to the students.

V. Site Reports from Regional Student Council Presidents
   a. Urbana and Urbana MSP
      i. Social Barndance last night: 150 people were in attendance
      ii. Talking with regional groups about ACGME. Urbana is doing research about “Save GME.” Education about when there are opportunities to say something in GME that people are informed.
      iii. Beginning new leadership certificate program. This will be the first year of the program. Adapted from Chicago’s program.
      iv. Students involved in engineering at U of Illinois.

   b. Rockford
      i. M4’s - currently on away rotations, interviews.
      ii. M3’s - In final 6 weeks of their 12 week rotations of the semester.
      iii. M2’s - Recently took second progressional exam, studying for their third. They have also started their Wesley Willows Project with health mentors as well as their community outreach projects.
      iv. Dr. Stagnaro-Green – New Regional Dean - has been hosting health and wellness seminars with the community, holding talks on various topics from diabetes to ebola.

   v. Community
      1. Recently hosted “Healthy Halloween” for children in the community. The event was a great success.
      2. Recently held a flu drive.

   c. Chicago
      i. Renovations are nearly complete in Chicago. Classes in the new spaces will be coming soon.
      ii. M1 student class president talking about spearheading effort against tuition increases with a goal of a 0% tuition increase next year.
      iii. New Organization: Student innovators in Medicine (SIM) – Students are now able to participate in classes at Innovation Center for no credit and partner with engineering students.

   d. Peoria
      i. Celebration of Excellence
      ii. Hosted ISMS President October 21-22
      iii. Annual Diabetic Halloween party – great success.
      iv. Ran Xiao Elected FEC representative

VI. Committee Reports - Chicago
   a. CCSP - Chicago
i. All meeting minutes are confidential.

ii. For students who fail to progress thru COM according to the Promotions policies, we look at the individual circumstances and ensure that any exceptions are granted fairly and uniformly across all campuses.

b. CCIA – Dinali (Rockford), Chicago not present
   i. COM selected from over 70 applicants nationally to participate in AAMC 5 year pilot project for Core Entrustable Professional Activities (see September minutes)
   iii. LCME Narrative Assessment (see Dean Kashima’s updates)
   iv. December 1st college wide retreat in Chicago. (Please refer to Gordo’s updates)

c. CCA (Chicago)
   i. All meeting minutes are confidential.
   ii. AMCAS applications are being processed much faster so we got more applications early, but we are not expecting a large difference in the number of applications from last year to this year.
   iii. New admissions viewbook/guidebook is nearly available for those candidates who come to interview. This has been a work in progress the last 2 years. Highlights all four campuses, and allows the interviewees to make a more informed decision when they get their campus preference card.

d. CCSAS (Rockford)
   i. Initial meeting: Outlined the amount available to incoming medical student (recruitment scholarships). Awards have not been made yet because admissions have not been offered.

e. CCR – None present

f. OSR (Marcus)
   i. Recently attended the AAMC annual meeting.
   ii. Clinical Mastery Exams – Available to each campus for a reasonable fee to NBME.

Jen Baldwin (Urbana) – Psychiatry dept has agreed to purchase the NBME practice exams for medical students. 4-5 hour block of time is scheduled in the afternoon for students to attend. Questions are broken down with a focus on psychiatry.

   1. Two sessions. One at the beginning of the course and then a following small group session 1 week prior to the shelf exam.
   2. Limitations: Group format

iii. Residency positions in the future
1. Some hospitals have been capped with residency slots since 1996.
2. New hospitals are only way to increase slots above this cap. Anticipating more involvement and residency positions at VA Hospitals.

iv. Learner Mistreatment
   1. Changing the culture of medicine – Moving away from punitive culture when mistakes are made

v. Amy – Dean Azar “An Ounce of Prevention” presented at plenary on managing match risk and Dean Kashima moderated session. UI is an the forefront of this issue.

vi. Restructuring USMLE Step I – There has been a trend for schools to teach primarily to the test. There will be an effort going forward to move away from this and ideas were discussed of what can be done.

g. TU committee (Peoria)
   i. Working on survey questions to be sent out to all 4 sites as to whether students are interested in engineering or an engineering tract
   ii. Also surveying if students are informed about TU Report and what is happening as a whole.

h. FEC Committee (Ran Xiao)
   i. New member in Urbana – Jennifer Tumba
   ii. Rockford – Franklin
   iii. These new members gave a presentation to students in Urbana last Thursday about international opportunities to medical students here at UIC.

VII. Old business
   a. MD/MS- in Bioengineering approved by COM and COE- not linked to the TU report
      i. Going to the UIC academic senate for approval. May be available as an opportunity for students as early as academic year 2015-16.
      ii. Would be done between the M3 and M4 year. Course option available to students at all four campuses. Research thesis option requires faculty appointments in COE for faculty at regional campuses; this is still being discussed internally.

   b. Discussion of Senior Associate Dean for Educational Affairs-
      i. Currently down to two candidates.
      ii. Student input has present throughout the process.

   c. BOT update (11/13/14)
      i. Stay tuned this week for a Presidential update
      ii. UIC Chancellor Announcement expected in December.

VIII. New business
a. Residency Preparedness Initiative
   i. Predicated on 4 items
      1. Concrete, strategic plan for the residency match system, sometimes early on.
      2. Goal of appropriate career exploration
      3. Applying to residency programs in a timely manner.
      4. Students will match to a residency training position

   ii. We would like more information from students. Especially in regards to strengths and weaknesses respective to each campus. Kerry has sent a list of items connected to residency application that were developed by the student affairs deans as a starting point.

   iii. Discussion

   iv. Introduction to VSAS earlier in the M2 and M3 year.

   v. Chicago – Concern that residency preparedness information is coming too late for half of the class as information is given out at two separate times connected with ECC course during the year, which may be disadvantageous to some students.

   vi. Goal: students will talk with student affairs deans at each campus before January meeting and we will revisit the issue at the next UMSC in January once we have had feedback from students at each campus.

b. Narrative Assessment

   i. We are currently in compliance.

   ii. Discussion:
      1. 3 attributes of professionalism: Participation, Preparation, and Respect
      2. Professionalism assessment will be in the form of formative (not for a grade) feedback in the M1 and M2 year.
      3. Narrative Assessment Definition

   iii. UMSC agreed with attributes, formative assessment and definition. Information will be distributed from UMSC, to students a campuses.

IX. Closing- Kerry Storms

   Webex- https://com-chicago.webex.com/com-chicago/j.php?MTID=m3a69606bc73e2fe39b47708ff216d5ff