

OBSERVERSHIP
APPLICATION CHECKLIST FOR INTERNATIONAL VISITING MEDICAL STUDENTS

1. Application Form

The application can be found on our website: http://medicine.uic.edu/international_education

- Part I completed by the prospective resident; **and**
- Photograph must be affixed to application.

2. Copy of Passport

- Copy of Passport (biographical page).

Please scan and email items as 1 **single PDF** file to visitCOM@uic.edu

Initial Applications are due **10 weeks** prior to the start date. Incomplete applications will not be considered.

REQUIREMENTS TO BE COMPLETED UPON ACCEPTANCE

1. UIC IMMUNIZATION COMPLIANCE FORM

- Form completed, signed and verified by an MD, DO, RN, CANP or PAC; **and**
- Copies of immunization records and lab slips supporting the UIC Immunization Compliance Form.

2. HEALTH INSURANCE

Specific coverage/benefits provided (i.e. Student's Name, Effective Dates, Group or Policy Number, Coverage Limits, Hospitalization, Emergency Care, Evacuation, and Repatriation) certified by:

- A copy of personal health insurance card **and** detailed information on the coverage of benefits provided (i.e. coverage limits, hospitalization, emergency care). A booklet or pamphlet from the company will suffice.

3. VALID VISA STATUS

- U. S. B-1 visa.

4. HIPAA CERTIFICATION

- <http://www.hipaatraining.com> HIPAA certification date (documentation)

5. TOEFL

- Click here for the TOEFL certification at ets.org
- Medical School courses taught in English need to be verified with a letter from the Dean

The final application must be submitted as a single PDF file to visitCOM@uic.edu at least **4 weeks** prior to your start date.

ADDITIONAL REQUIREMENTS TO BE COMPLETED AT ORIENTATION

1. ELECTIVE FEE

\$2,500.00 USD processing fee per 4 week period payable to "UIC" in the form of cash, cashier's check drawn from a US bank, or a credit card. Personal check permitted if from a U.S. bank. The fee is **non-refundable and due the first day**.

2. MANDATORY DRUG SCREENING

Mandatory drug screening must be done at UIC Health Sciences (this will be scheduled by the Office of International Education) and will take place on the first day as part of orientation.

3. MANDATORY RESPIRATOR FIT

Mandatory respirator fit test must be done at UIC Health Sciences (this will be scheduled by the Office of International Education) and will take place on the first day as part of orientation.

Questions may be directed to Kay Spretizer at visitCOM@uic.edu.