Worksheet

### Annual Report of Faculty Teaching Effort at UIC

**AY \_\_\_\_\_\_\_\_\_**

Name:       Department:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **DESCRIPTION OF TEACHING ACTIVITIES**(Provide additional detail in the sectionscited in parentheses.) | ScheduledContactHours perYear | PreparationHours perYear | Total Hoursper Year |
| 1.0 | **Course and program planning, organization and coordination** |
| 1.1 |  Classroom/Laboratory course |       |       |       |
| 1.2 |  Clinical clerkship |       |       |       |
| 1.3 |  Residency or fellowship |       |       |       |
| 1.4 |  Continuing medical education |       |       |       |
| 2.0 | **Lectures and seminars** |
| 2.1 |  Course leading to profession or graduate degree |       |       |       |
| 2.2 |  Course for residents or fellows |       |       |       |
| 2.3 |  Continuing medical education |       |       |       |
| 2.4 |  Course leading to undergraduate degree |       |       |       |
| 2.5 |  Course leading to technical certificate |       |       |       |
| 3.0 | **Laboratory or other scheduled small group teaching** |
| 3.1 |  Planner, coordinator, supervisor of the session |       |       |       |
| 3.2 |  Supportive role in laboratory or small group session |       |       |       |
| 4.0 | **Clinical teaching/attending** |
| 4.1 |  Undergraduate clinical teaching |       |       |       |
| 4.2 |  Resident teaching rounds |       |       |       |
| 4.3 |  Combined resident/medical student rounds |       |       |       |
| 4.4 |  *Ad hoc* clinical teaching |       |       |       |
| 5.0 | **Research training/independent study** |
| 5.1 |  Medical student |       |       |       |
| 5.2 |  Masters degree candidates |       |       |       |
| 5.3 |  Ph.D. candidate |       |       |       |
| 5.4 |  Resident |       |       |       |
| 5.5 |  Postdoctoral fellow |       |       |       |
| 6.0 | **Counseling/guidance** |
| 6.1 |  Medical or graduate student |       |       |       |
| 6.2 |  Resident or fellow |       |       |       |
| 7.0 | **Educational committee work** |
| 7.1 |  Local education committee |       |       |       |
| 7.2 |  College/campus education committee |       |       |       |
| 7.3 |  Education committee for national organization |       |       |       |
| 8.0 | **Curriculum development** |       |       |       |
| 9.0 | **Other (describe on a continuation page)** |       |       |       |
|  | **TOTALS** |       |       |       |

Hours attributed to teaching should correspond to the % effort engaged in teaching, and be reported separately from clinical and research time.