Worksheet

### Annual Report of Faculty Teaching Effort at UIC

**AY \_\_\_\_\_\_\_\_\_**

Name:       Department:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **DESCRIPTION OF TEACHING ACTIVITIES**  (Provide additional detail in the sectionscited in parentheses.) | Scheduled  Contact  Hours per  Year | Preparation  Hours per  Year | Total Hours  per Year |
| 1.0 | **Course and program planning, organization and coordination** | | | |
| 1.1 | Classroom/Laboratory course |  |  |  |
| 1.2 | Clinical clerkship |  |  |  |
| 1.3 | Residency or fellowship |  |  |  |
| 1.4 | Continuing medical education |  |  |  |
| 2.0 | **Lectures and seminars** | | | |
| 2.1 | Course leading to profession or graduate degree |  |  |  |
| 2.2 | Course for residents or fellows |  |  |  |
| 2.3 | Continuing medical education |  |  |  |
| 2.4 | Course leading to undergraduate degree |  |  |  |
| 2.5 | Course leading to technical certificate |  |  |  |
| 3.0 | **Laboratory or other scheduled small group teaching** | | | |
| 3.1 | Planner, coordinator, supervisor of the session |  |  |  |
| 3.2 | Supportive role in laboratory or small group session |  |  |  |
| 4.0 | **Clinical teaching/attending** | | | |
| 4.1 | Undergraduate clinical teaching |  |  |  |
| 4.2 | Resident teaching rounds |  |  |  |
| 4.3 | Combined resident/medical student rounds |  |  |  |
| 4.4 | *Ad hoc* clinical teaching |  |  |  |
| 5.0 | **Research training/independent study** | | | |
| 5.1 | Medical student |  |  |  |
| 5.2 | Masters degree candidates |  |  |  |
| 5.3 | Ph.D. candidate |  |  |  |
| 5.4 | Resident |  |  |  |
| 5.5 | Postdoctoral fellow |  |  |  |
| 6.0 | **Counseling/guidance** | | | |
| 6.1 | Medical or graduate student |  |  |  |
| 6.2 | Resident or fellow |  |  |  |
| 7.0 | **Educational committee work** | | | |
| 7.1 | Local education committee |  |  |  |
| 7.2 | College/campus education committee |  |  |  |
| 7.3 | Education committee for national organization |  |  |  |
| 8.0 | **Curriculum development** |  |  |  |
| 9.0 | **Other (describe on a continuation page)** |  |  |  |
|  | **TOTALS** |  |  |  |

Hours attributed to teaching should correspond to the % effort engaged in teaching, and be reported separately from clinical and research time.